

## **War Memorial Board of Trustees**

### **Meeting Minutes; 15 August 2017**

> Meeting was called to order at 634pm, on 15 August 2017

Present: Norman Albert, Harold Smith, Bryan Dumont, Allen Flagg

> Meeting minutes of 25 July 2017 were read, corrections made and a motion made, seconded and passed for approval and posting.

> Discussed status on WMB sign, read memorandum from potential benefactor and his willingness to donate \$1,000.00 for a sign replacement or repair and was going to solicit matching funds among his group of associates. Benefactor is still waiting for one more estimate on a new sign or repair of existing unit, hopefully to have this prior to next Trustee meeting. Any shortage in funding will be addressed to other potential benefactor(s).

> Discussed Plaque, Mr. Albert read a memorandum indicating the initial plaques were not satisfactory to the donator so were being redone.

Mr. Albert made a motion to have an official ceremony upon receipt and placement of the plaques inside of the facility and potentially including Mr. Church to dedicate the plaques. Motion was seconded and passed.

> Discussed kitchen upgrade and initial opinion from Nashoba Valley Board of Health. Motion was made seconded and passed that Dumont be allowed to continue outreach with NVBOH to achieve resolution on kitchen upgrade.

Dumont discussed need for RFP (Request for Proposal) for kitchen upgrades based on the potential costs (exceeding \$5,000.00) Motion was made and seconded to have Dumont prepare RFP for review by Trustees and then posting with appropriate State entity for bids.

> Discussed fund raising efforts using flag standards, to raise funds for monument and building repairs. Mr. Albert to discuss for Town Administrator and potentially seek approval from Select board.

Next meeting date 29 August 2017, at 630pm

Motion to adjourn at 714pm was made, seconded and voted unanimously.

Bryan Dumont  
Secretary/Trustees